



**E.ON Business Services Cluj, Department: General Ledger, Location: Cluj-Napoca, internal and external hiring**

## General Ledger Associate ( HU speaker)

### Responsibilities

#### Main areas of responsibilities include:

- Executes transactional general ledger accounting and closing activities.
- The Associate is responsible for the accurate and timely execution of general ledger postings for IFRS and local GAAP, closing and reporting tasks for small and/or middle-sized entities, as well as delivery of information.
- The Associate should be able to perform his/her tasks and escalate issues to the Team Lead. Additionally, the Associate is responsible for his/her own personal development and increase in knowledge of task and posting execution and information delivery based on operational KPIs in place.
- Operational KPIs/SLAs in place have to be complied with at all times: ensure accuracy of all journal entries in the system, as well as timely execution of postings according to agreed SLAs and closing schedule.
- A timely and accurate performance of all activities in accordance with compliance, internal control, performance and quality standards as defined in relevant service level agreements and company policies has to be ensured.

### Qualifications

#### Education / Training:

- High School or University Degree (Accounting represent an advantage)
- proven ability in relevant subjects (e.g. Mathematics, Economics, Accounting, Finance, Business Studies)

#### Professional Experience:

- Experience in accountancy would be an advantage
- Good communication skills
- Good knowledge of accounting principles, practices, regulations, and procedures

#### Languages:

- English & Hungarian (professional, written and spoken)

#### Basic personal skills:

- Open minded
- Team player
- Customer oriented

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[http://intranet.eon.beesite.de/search\\_ro\\_ro.html?roChannel=1](http://intranet.eon.beesite.de/search_ro_ro.html?roChannel=1) on HR online page

E.ON is committed to equal opportunities and actively promotes diversity, equality and flexibility.

### At a glance

<b>Reference no:</b>	83524
<b>Contract term:</b>	Permanent
<b>Working hours:</b>	Full time
<b>Preferred start:</b>	11.12.2017
<b>Closing date:</b>	16.11.2017
<b>Salary:</b>	According to company's pay scale policy

### Get in touch

For more information please contact: Mihaela-Mariana Moldovan (mihaela-mariana.moldovan@eon.com). For technical or process related issues, please access HR Direct, email: HRdirect.ro@eon.com, phone: 657.770; VoIP: 0365.403.770

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the oppor-  
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future**

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